

**BOARD OF NURSING
MEETING MINUTES
MARCH 24, 2011**

PRESENT: Kay Coppens, Maria Joseph, Gretchen Lowe, Julia Nelson, Nelson Soler, Kathleen Sullivan

EXCUSED: Carol Ott, Lou Ann Weix

STAFF: Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department Staff

GUESTS: Debra Dahlke, Wisconsin Association of Nurse Anesthetists (WANA); Ann Marie Marlier and Peter Pavone, Bryant and Stratton College; Kathy Van Erden, Moraine Park Technical College; David Dies, Educational Approval Board (EAB); Laura Manriquez, L.P.N.

CALL TO ORDER

Kathleen Sullivan, Chair, called the meeting to order at 9:01 a.m. A quorum of six (6) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- After Item “A” (open session) Under the item titled “Administrative Report” **ADD:**
 - “Division of Enforcement (DOE) Report – Charles Facktor, DOE Attorney Supervisor”
 - Board Appointments – Education and Licensure Committee
- After Item “A” (open session) **REMOVE** the item titled “9:10 A.M. APPEARANCE – Staareze Mickelson, L.P.N. (respondent) and Jeanette Lytle, Division of Enforcement Prosecuting Attorney – Presentation of Petition for Summary Suspension in the Matter of Staareze Mickelson, L.P.N. (DOE Case # 10 NUR 349)”
- After Item “A” (open session) **REMOVE** the item titled “Michelle N. Moore, R.N. (respondent) and Jeanette Lytle, Division of Enforcement Prosecuting Attorney – Presentation of Petition for Summary Suspension in the Matter of Michelle N. Moore, R.N. (DOE Case # 11 NUR 049)”
- Item “C” (closed session) **REMOVE** the item titled “10:00 A.M. APPEARANCE – T.W. and DOE Representative – Review of Administrative Warning, DOE Case # 07 NUR 070
- After Item “C” (closed session) **REMOVE** the item titled “**10:20 A.M. APPEARANCE** – Attorney Evan Knupp on Behalf of Loveline Chimafor, Hanatu Scott, Karlene Pryce, Duhamelle Joseph-Agnant, Nardine Beauvais, and Margaret Murad – Request for Review of Educational Credentials Under N2.04 (8)”
- Item “D” (closed session) **UPDATE** the item titled “Review of Applications of Any Received After Mailing of the Agenda – James Whelan, L.P.N. – Review of Registered Nurse Application” to include an appearance by James Whelan at 10:30 A.M.
- After Item “D” (closed session) Under the item titled “Review of Applications of Any Received After Mailing of the Agenda” **ADD:**
 - Cathy Butler – Review of Registered Nurse Endorsement Application
- Item “M” (closed session) **REMOVE** the item titled “Deliberation of Monitoring or Any Received After Mailing of the Agenda – Nancy Welicky, R.N.”
- After Item “N” (closed session) Under the item titled “Deliberation of Monitoring or Any Received After Mailing of the Agenda” **ADD:**

- Jennifer Kirkpatrick, R.N. – Consideration of Violation of Board Order
- After Item “HH” (closed session) Under the item titled “Deliberation of Proposed Stipulations or Any Received After Mailing of Agenda” **ADD**:
 - Sally S. Blackburn, R.N. (DOE Case # 10 NUR 537)
 - Emily E. Carlin, R.N. (DOE Case # 08 NUR 397)
 - Michelle N. Moore, R.N. (DOE Case # 11 NUR 049)
 - Amanda S. Ross, R.N. (DOE Case # 10 NUR 547))
- Item “SS” (closed session) **REMOVE** the item titled “Deliberation of Proposed Summary Suspension(s) or Any Received After Mailing of the Agenda”
 - Deliberation of Petition for Summary Suspension in the Matter of Michelle N. Moore, R.N. (DOE Case # 11 NUR 049)

MOTION: Julia Nelson moved, seconded by Maria Joseph, to approve the agenda of March 24, 2011 as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Maria Joseph moved, seconded by Julia Nelson, to approve the minutes of February 24, 2011 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Dan Williams reported to the Board regarding the following administrative topics.

- Virtual meeting technologies availability and general utilization information.
- The appointment of Carol Ott was announced. She is a nurse educator and has been appointed to fill the position previously occupied by Steven Rush.
- The Board was advised that the Department of Administration (DOA) has indicated that it will not approve any out of state travel requests until 2012.
- Department policy change in terms of what information will be recorded in meeting minutes. The Board was advised that going forward meeting minutes will provide action items and discussion will no longer be recorded.

Division of Enforcement (DOE) Report – Charles Facktor, DOE Attorney Supervisor

Charles Facktor, DOE Attorney Supervisor, appeared before the Board and reported on the following topics:

- Charles Facktor will be assuming the enforcement caseload of Arthur Thexton due to his extended leave of absence.
- Investigator caseload distribution following the promotion of Dan Williams to the position of Bureau Director.
- The Board was informed of the appointment of Chris Wolle as DOE Administrator, who was unable to attend the meeting to provide introduction due to training at another state office.

Board Appointments – Education and Licensure Committee

Kathleen Sullivan appointed Carol Ott to the Education and Licensure Committee. Julia Nelson was removed from the Education and Licensure Committee going forward.

9:20 A.M. APPEARANCE – PATTI A. SEIDLKASTER, R.N. (RESPONDENT) AND JACK ZWIEG, DIVISION OF ENFORCEMENT PROSECUTING ATTORNEY – PRESENTATION OF PETITION FOR SUMMARY SUSPENSION IN THE MATTER OF PATTI A. SIEDLKASTER, R.N. (DOE CASE #'S 09 NUR 042 AND 11 NUR 070)

Chad Koplien, DOE Prosecuting Attorney, presented a petition for summary suspension, on behalf of DOE Attorney Jack Zwieg, in the matter concerning Patti A. Seidlaster, R.N., respondent (DOE Case #'s 09 NUR 042 and 11 NUR 070). Attorney Koplien distributed a document titled "Affidavit of Steven A. Rohland in Support of Petition for Summary Suspension." The Board will deliberate this matter during closed session.

The respondent did not appear before the Board at today's meeting.

DISCUSSION OF ON-LINE CLINICS AND THE SUFFICIENCY OF PATIENT "EXAMINATIONS" BY APNPS

The Board reviewed a topic identified by the screening panel and its ability to act upon a complaint generated by receipt of a newspaper article. The Board discussed if there are any practice concerns in terms of on-line patient examinations. The Board indicated that no action was required.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

Gretchen Lowe reported to the Board regarding actions taken by the Education and Licensure Committee at today's meeting.

Bryant and Stratton College Request for Approval to Plan Bachelor of Science in Nursing Program, Second Degree Nursing Program and RN to BSN Program

COMMITTEE MOTION: Julia Nelson moved, seconded by Maria Joseph, to defer deliberation of Bryant and Stratton College's request to plan a bachelor of science in nursing program, a second degree nursing program, and a RN to BSN program until the new nurse educator member is available to participate in meeting. Motion carried unanimously.

BOARD MOTION: Maria Joseph moved, seconded by Kay Coppens, to accept the recommendation to defer deliberation of Bryant and Stratton College's request to plan a bachelor of science in nursing program, a second degree nursing program, and a RN to BSN program until the new nurse educator member is available to participate in meeting. Motion carried unanimously.

Review of Moraine Park Technical College NCLEX-RN Pass Rate Improvement Plan

COMMITTEE MOTION: Nelson Soler moved, seconded by Maria Joseph, to recommend approval of the NCLEX-RN pass rate improvement plan submitted by Moraine Park Technical College and to request an updated report after receipt of quarter 1, 2012 data. Motion carried unanimously.

BOARD MOTION: Julia Nelson moved, seconded by Maria Joseph, to accept the recommendation for approval of the NCLEX-RN pass rate improvement plan submitted by Moraine Park Technical College and to request an updated report after receipt of quarter 1, 2012 data. Motion carried unanimously.

Review of Waukesha County Technical College Refresher Course Syllabus Updates for Registered Nurse and License Practical Nurse

COMMITTEE MOTION: Nelson Soler moved, seconded by Maria Joseph, to recommend approval of Waukesha County Technical College's registered nurse and licensed practical nurse refresher course syllabus updates. Motion carried unanimously.

BOARD MOTION: Kay Coppens moved, seconded by Gretchen Lowe, to accept the recommendation for approval of Waukesha County Technical College's registered nurse and licensed practical nurse refresher course syllabus updates. Motion carried unanimously.

REPORT OF PRACTICE COMMITTEE

Kathleen Sullivan reported to the Board regarding the items reviewed by the Practice Committee at today's meeting.

CLOSED SESSION

MOTION: Kay Coppens moved, seconded by Maria Joseph to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Maria Joseph-yes; Gretchen Lowe-yes; Julia Nelson-yes; Nelson Soler-yes; and Kathleen Sullivan-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:39 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kay Coppens moved, seconded by Maria Joseph, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:34 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to reaffirm all motions made in closed session. Motion carried unanimously.

REVIEW OF APPLICATIONS OR ANY RECEIVED AFTER MAILING OF THE AGENDA

James Whelan, L.P.N. – Review of Registered Nurse Application

MOTION: Kay Coppens moved, seconded by Maria Joseph, to offer James Whelan a limited registered nurse license subject to a five (5) year Order, contingent upon acceptance of the same terms of the existing Order in place for his licensed practical nurse credential. In addition, Mr. Whelan will work only in a work setting pre-approved by the Board or its designee. The Board applied restrictions prohibiting Mr. Whelan from working in a home health care, hospice, pool nursing, or agency setting, respondent's job site, Syverson Lutheran Home in Eau Claire, Wisconsin, is approved. The Board requested that on an annual basis the respondent submit his annual reviews from current employer. If the respondent refuses the Board's offer the application of Mr. Whelan, to obtain a registered nurse license, will be denied. Reason for Denial: Current disciplinary action. Motion carried unanimously.

Cathy Butler – Review of Registered Nurse Endorsement Application

MOTION: Julia Nelson moved, seconded by Kay Coppens, to defer deliberation of the registered nurse application of Cathy Butler. Motion carried unanimously.

DELIBERATION OF MONITORING OR ANY RECEIVED AFTER MAILING OF THE AGENDA

**DEAN DRAKE, R.N.
REQUESTING REINSTATEMENT OF LICENSE**

MOTION: Gretchen Lowe moved, seconded by Julia Nelson, to grant Dean Drake, R.N.'s request for reinstatement of license. Motion carried unanimously.

**JULIE BIRTZER, R.N.
REQUESTING REINSTATEMENT OF LICENSE**

MOTION: Gretchen Lowe moved, seconded by Julia Nelson, to deny Julie Birtzer, R.N.'s request for reinstatement of license, but grants a limited license for the sole purpose of completing a Board approved RN refresher course to expire within one (1) year from the date of issuance. Reason for Denial: Pursuant to requirements of Board Order. Motion carried unanimously.

**THOMAS BERTHOLD, R.N.
REQUESTING MODIFICATION**

MOTION: Nelson Soler moved, seconded by Julia Nelson, to grant Thomas Berthold, R.N.'s request for an extension of time to complete his RN refresher course. If Mr. Berthold fails to complete his refresher course prior to the end of August 2011 he may not contact the Department Monitor or the Board requesting an extension or modification of his Order for a period of one (1) year beginning August 31, 2011. Motion carried unanimously.

**LAURA MANRIQUEZ, L.P.N.
REQUESTING MODIFICATION**

MOTION: Julia Nelson moved, seconded by Nelson Soler, to grant Laura Manriquez, L.P.N.'s request for an extension of time to pay costs; one (1) year. The Board denied her request for reinstatement. Reason for Denial: Insufficient time under Board Order. Motion carried unanimously.

**LOU ANN NEWBY, R.N.
REQUESTING MODIFICATION**

MOTION: Julia Nelson moved, seconded by Nelson Soler, to deny Lou Ann Newby, R.N.'s request for stay of suspension. Reason for Denial: Failure to comply with terms of Board Order. Motion carried unanimously.

**TAMI PONSHOCK, L.P.N.
REQUESTING MODIFICATION¹**

MOTION: Kay Coppens moved, seconded by Maria Joseph, to grant Tami Ponshock, L.P.N.'s request for a stay of suspension. Motion carried unanimously.

**JOAN SABLJAK, L.P.N.
REQUESTING MODIFICATION**

MOTION: Gretchen Lowe moved, seconded by Kay Coppens, to grant Joan Sabljak, L.P.N.'s request for a reduction in the frequency of AA/NA meeting attendance to six (6) times per month, per therapist a reduction in the frequency of therapy session to once every three (3) weeks and a reduction in the frequency of drug screens to twenty-eight (28) per year with one (1) annual hair test which can be taken from any location of her body other than her head. The Board denied Ms. Sabljak's request for termination of her annual hair test. Reason for Denial: Hair tests are a part of the standard testing protocols. Motion carried unanimously.

**LINDA SANTEE-HICKS, R.N.
REQUESTING MODIFICATION**

MOTION: Maria Joseph moved, seconded by Kay Coppens, to grant Linda Santee-Hicks, R.N.'s request for recognition of her participation and drug testing through the Illinois Professional Health Program (IPHP) as an approved program, pursuant to item C12 of her existing Order. Motion carried unanimously.

**ALICE WIGER, R.N.
REQUESTING MODIFICATION**

MOTION: Julia Nelson moved, seconded by Gretchen Lowe, to deny Alice Wiger, R.N.'s request to be excused from drug screening on the days she is scheduled to work 12 hour shifts. Reason for Denial: Per Board Order. Motion carried unanimously.

**JENNIFER KIRKPATRICK, R.N.
CONSIDERATION OF VIOLATION OF BOARD ORDER****

The Board provided direction to the Department Monitor in terms of addressing the matter concerning Jennifer Kirkpatrick, R.N.

**DELIBERATION OF PROPOSED STIPULATIONS AND FINAL DECISIONS AND ORDERS OR
ANY RECEIVED AFTER THE MAILING OF THE AGENDA**

1. Wendy Aguirre, R.N. (DOE Case # 09 NUR 364)
2. Michael Allison, R.N. (DOE Case # 10 NUR 108) *Correction - Typographical Error
3. Kelly Beers, R.N. (DOE Case # 11 NUR 004)
4. Debra L. Behselich, L.P.N. (DOE Case # 10 NUR 674)
5. Sandra Christiansen, R.N. (DOE Case # 10 NUR 569)
6. Darin Dessart, R.N. (DOE Case # 10 NUR 527)
7. Aron Fennell, L.P.N. (DOE Case # 10 NUR 480) *Correction - Typographical Error
8. Cynthia Holden, R.N. (DOE Case # 10 NUR 579)
9. Sharon Holm, L.P.N. (DOE Case # 11 NUR 002)
10. John Jaeger, R.N. (DOE Case # 10 NUR 434) **The Board requested that this matter will be referred to the Department of Health Services for follow-up.*

11. Mark S. Minarciny, R.N. (DOE Case #'s 10 NUR 051, 10 NUR 486, 10 NUR 522)
12. Giner Oberjat, L.P.N. (DOE Case # 10 NUR 435)
13. Dana Ratliff, L.P.N. (DOE Case # 10 NUR 405)
14. Jolynn Ruiz, L.P.N. (DOE Case # 10 NUR 550)
15. Stephanie M. Schwartz, L.P.N. (DOE Case # 09 NUR 020) * *The Board requested that this matter will be referred to the Department of Health Services for follow-up.*
16. Amy Serig, R.N. (DOE Case # 10 NUR 230)
17. Carrie L. Skifstad, R.N. (DOE Case #'s 10 NUR 452 and 11 NUR 067)
18. Kristi Sorenson, R.N. (DOE Case # 10 NUR 174)
19. Bonnie Stoebner, R.N. (DOE Case # 10 NUR 460)
20. Mary Walker, R.N. (DOE Case # 09 NUR 385)
21. Sally S. Blackbourne, R.N. (DOE Case # 10 NUR 537)**
22. Emily E. Carlin, R.N. (DOE Case # 08 NUR 397)**
23. Michelle N. Moore, R.N. (DOE Case # 11 NUR 049)**
24. Amanda S. Ross, R.N. (DOE Case # 10 NUR 547)**

MOTION: Kay Coppens moved, seconded by Julia Nelson, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

(** Items received after mailing of the agenda)

**DELIBERATION OF ISSUANCE OF ADMINISTRATIVE WARNING(S) OR ANY RECEIVED
AFTER THE MAILING OF THE AGENDA**

10 NUR 620

MOTION: Gretchen Lowe moved, seconded by Julia Nelson, to issue an administrative warning in the matter of case number 10 NUR 620. Motion carried unanimously.

11 NUR 025

MOTION: Gretchen Lowe moved, seconded by Julia Nelson, to issue an administrative warning in the matter of case number 11 NUR 025. Motion carried unanimously.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS OR ANY RECEIVED
AFTER MAILING OF THE AGENDA**

**Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Cheryl Armstrong,
L.P.N, Respondent, DHA Case # DRL-09-0112, DRL Case # 09 NUR 289**

MOTION: Nelson Soler moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Cheryl Armstrong, L.P.N, Respondent, DHA Case # DRL-09-0112, DRL Case # 09 NUR 289. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Keith Daniels, R.N., Respondent, DHA Case # DRL-09-0129, DOE Case # 09 NUR 292

MOTION: Kay Coppens moved, seconded by Nelson Soler, to adopt the Findings of Fact, Conclusions of Law, and second amendment to the Final Decision and Order, with clerical corrections, in the matter of disciplinary proceedings against Keith Daniels, R.N., Respondent, DHA Case # DRL-09-0129, DOE Case # 09 NUR 292. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Dalerion Fonder, L.P.N., Respondent, DHA Case # DRL-10-0084, DOE Case # 09 NUR 069

MOTION: Nelson Soler moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Dalerion Fonder, L.P.N., Respondent, DHA Case # DRL-10-0084, DOE Case # 09 NUR 069. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Leia Luepnitz, L.P.N., Respondent, DHA Case # DRL-10-0069, DOE Case #'s 08 NUR 404, 10 NUR 245 & 10 NUR 257

MOTION: Gretchen Lowe moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Leia Luepnitz, L.P.N., Respondent, DHA Case # DRL-10-0069, DOE Case #'s 08 NUR 404, 10 NUR 245 & 10 NUR 257. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Penny McKnight, R.N., Respondent, DHA Case # DRL-10-0082, DOE Case # 09 NUR 103

MOTION: Julia Nelson moved, seconded by Maria Joseph, to adopt/reject the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Penny McKnight, R.N., Respondent, DHA Case # DRL-10-0082, DOE Case # 09 NUR 103. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Karen West, L.P.N., Respondent, DHA Case # DRL-10-0071, DOE Case # 09 NUR 439

MOTION: Nelson Soler moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Karen West, L.P.N., Respondent, DHA Case # DRL-10-0071, DOE Case # 09 NUR 439. Motion carried unanimously.

Proposed Decision and Order in the Matter of Disciplinary Proceedings Against Selena Williams, L.P.N., Respondent, DHA Case # DRL-10-0066, DOE Case # 10 NUR 236

MOTION: Julia Nelson moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the matter of disciplinary proceedings against Selena Williams, L.P.N., Respondent, DHA Case # DRL-10-0066, DOE Case # 10 NUR 236. Motion carried unanimously.

DELIBERATION OF PROPOSED SUMMARY SUSPENSION(S) OR ANY RECEIVED AFTER MAILING OF THE AGENDA

Deliberation of Petition for Summary Suspension in the Matter of Staareze Mickelson, L.P.N. (DOE Case # 10 NUR 349)

MOTION: Kay Coppens moved, seconded by Maria Joseph, to confirm a finding of probable cause to issue the petition for summary suspension on the basis that the respondent's conduct poses an imminent danger to the public and to adopt the order of summary suspension in the matter of disciplinary proceedings against Staareze Mickelson, L.P.N. (DOE Case # 10 NUR 349). Motion carried unanimously.

Deliberation of Petition for Summary Suspension in the Matter of Patti A. Seidlkaster, R.N. (DOE Case # 11 NUR 070)

MOTION: Gretchen Lowe moved, seconded by Julia Nelson, to confirm a finding of probable cause to issue the petition for summary suspension on the basis that the respondent's conduct poses an imminent danger to the public and to adopt the order of summary suspension in the matter of disciplinary proceedings against Patti A. Seidlkaster, R.N. (DOE Case # 11 NUR 070). Motion carried unanimously.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT**

CASE CLOSINGS

1. 09 NUR 250 – No Violation
2. 11 NUR 047 – Prosecutorial Discretion (P7)
3. 11 NUR 065 – Prosecutorial Discretion (P7)
4. 09 NUR 335 – Insufficient Evidence for both N.B. and P.L.
5. 10 NUR 566 – Prosecutorial Discretion (P2)
6. 10 NUR 496 – Prosecutorial Discretion (P7)
7. 10 NUR 568 – Prosecutorial Discretion (P5)
8. 11 NUR 028 – Prosecutorial Discretion (P5)
9. 10 NUR 553 – Prosecutorial Discretion (P5)
10. 10 NUR 607 – Prosecutorial Discretion (P5)
11. 10 NUR 642 – Prosecutorial Discretion (P2)
12. 10 NUR 028 – Insufficient Evidence
13. 09 NUR 409 – No Violation
14. 10 NUR 104 – Prosecutorial Discretion (P3)

15. 10 NUR 232 – No Violation

MOTION: Julia Nelson moved, seconded by Kay Coppens, to close the cases listed as identified above. Motion carried unanimously.

OTHER BOARD BUSINESS

Tara Albedyll, DOE Investigator, inquired of the Board regarding its position related to OWI cases. Board discussion of the merits of a disciplinary approach to OWI cases ensued.

- The Board indicated that it will continue discussion of this topic at its June meeting and requested that enforcement staff should be in attendance for this discussion.
- Greg Raube, DOE Investigator Supervisor, will raise this issue at the next management meeting.
- Dan Williams will contact the surrounding four (4) states to determine their approach or position to OWI cases.

The Board briefly discussed options for recognizing the service of Evelyn Merriett and Steven Rush. The Board requested that Kimberly Wood and Dan Williams work to identify an appropriate recognition option for these two former board members.

ADJOURNMENT

MOTION: Julia Nelson moved, seconded by Kay Coppens, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:55 p.m.